

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ACTIVE PROJECT STATUS REPORT SUMMARY  
AS OF DECEMBER 31, 2004

1993-94

Project: Business Development Centre  
Revolving Loan Program  
Project Budget: \$45,000  
Loans to date: \$125,250 (17 loans)  
Funds Unspent for New Loans: \$16,855  
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1999-2000

Project: Neighborhood Initiatives (City)  
Project Budget: \$186,000  
Funds Unspent: \$925  
Page: 1

Project: Repair Assistance for  
Historic Districts (LHF)  
Project Budget: \$5,000  
Funds Unspent: \$3,266  
Page: 2

Project: Fifth St. Econ. Dev. (City)  
Project Budget: \$50,000  
Funds Unspent: \$3,049  
Page: 2

Project: Spot Blight/Abatement (LRHA)  
Project Budget: \$35,000  
Funds Unspent: \$4,812  
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2000-2001

Project: Repair Assistance for  
Historic Districts (LHF)  
Project Budget: \$5,000  
Funds Unspent: \$5,000  
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Project: College Hill Stabilization (LRHA)  
Project Budget: \$102,764  
Funds Unspent: \$9,001  
Page: 3

Project: Spot Blight/Abatement (LRHA)  
Project Budget: \$125,000  
Funds Unspent: \$80,188  
Page: 3

2001-2002

Project: Neighborhood Initiatives (City)  
Project Budget: \$203,390  
Funds Unspent: \$6,997  
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Project: College Hill Stabilization (LRHA)  
Project Budget: \$76,392  
Funds Unspent: \$22,993  
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Project: Daniel's Hill Neigh. Acq. (LRHA)  
Project Budget: \$32,719  
Funds Unspent: \$31,469  
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Project: Contingency Funds  
Project Budget: \$91,531  
Funds Unspent: \$27,366  
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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
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2002-2003

Project: Program Administration (City)  
Project Budget: \$62,000  
Funds Unspent: \$21,101  
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Project: Neighborhood Initiatives (City)  
Project Budget: \$182,000  
Funds Unspent: \$19,354  
Page: 6

Project: College Hill Acq. Prog. (LRHA)  
Project Budget: \$85,090  
Funds Unspent: \$56,706  
Page: 6

Project: Spot Blight/Abatement (LRHA)  
Project Budget: \$150,000  
Funds Unspent: \$77,076  
Page: 6

Project: Housing Stabilization Program (City)  
Project Budget: \$79,500  
Funds Unspent: \$60,430  
Page: 7

Project: Bedford Bldg. Renovations  
(ARC of CVA)  
Project Budget: \$30,000  
Funds Unspent: \$29,112  
Page: 7

Project: Fellowship Community Outreach Ctr.  
Project Budget: \$20,177  
Funds Unspent: \$18,386  
Page: 7

Project: Daniel's Hill Neighborhood  
Acquisition (LRHA)  
Project Budget: \$7,281  
Funds Unspent: \$7,281  
Page: 8

Project: Fifth Street Revitalization (LRHA)  
Project Budget: \$53,704  
Funds Unspent: \$22,684  
Page: 8

Project: Contingency Funds  
Project Budget: \$25,000  
Funds Unspent: \$25,000  
Page: 8

2003-2004

Project: Program Administration (City)  
Project Budget: \$60,000  
Funds Unspent: \$47,000  
Page: 9

Project: Delivery Costs/Administration (LRHA)  
Project Budget: \$130,529  
Funds Unspent: \$22,392  
Page: 9

Project: Maintenance of Properties (LRHA)  
Project Budget: \$51,510  
Funds Unspent: \$19,340  
Page: 9

Project: Neighborhood Initiatives (City)  
Project Budget: \$112,990  
Funds Unspent: \$61,000  
Page: 10

Project: College Hill Stabilization. (LRHA)  
Project Budget: \$78,700  
Funds Unspent: \$78,700  
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2003-2004 – Continued

Project: Spot Blight/Abatement (LRHA)  
Project Budget: \$160,475  
Funds Unspent: \$160,475  
Page: 10

Project: YWCA Town Center (YWCA)  
Project Budget: \$10,000  
Funds Unspent: \$9,241  
Page: 11

Project: Rush Lifetime Homes  
Project Budget: \$7,632  
Funds Unspent: \$7,632  
Page: 11

Project: Seeds for Life Housing Rehab.  
Project Budget: \$66,478  
Funds Unspent: \$61,165  
Page: 11

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ACTIVE PROJECT STATUS REPORT SUMMARY  
AS OF DECEMBER 31, 2004

2004-2005

Project: Program Administration (City)  
Project Budget: \$17,233  
Funds Unspent: \$8,140  
Page: 12

Project: Delivery Costs/Administration (LRHA)  
Project Budget: \$138,191  
Funds Unspent: \$138,191  
Page: 12

Project: Maintenance of Properties (LRHA)  
Project Budget: \$28,410  
Funds Unspent: \$28,410  
Page: 12

Project: Neighborhood Initiatives (City)  
Project Budget: \$82,500  
Funds Unspent: \$80,317  
Page: 13

Project: Housing Imp. Program (Lyn-CAG)  
Project Budget: \$150,000  
Funds Unspent: \$116,862  
Page: 13

Project: Family Violence Prevention (YWCA)  
Project Budget: \$18,542  
Funds Unspent: \$12,172  
Page: 13

Project: Daniel's Hill Acquisition. (LRHA)  
Project Budget: \$150,000  
Funds Unspent: \$150,000  
Page: 14

Project: Legacy Museum (The Legacy Project)  
Project Budget: \$11,042  
Funds Unspent: \$11,042  
Page: 14

Project: Spot Blight/Abatement (LRHA)  
Project Budget: \$64,480  
Funds Unspent: \$64,480  
Page: 14

Project: YWCA Town Center (YWCA)  
Project Budget: \$37,002  
Funds Unspent: \$37,002  
Page: 14

Project: Rush Lifetime Homes of CVA  
Project Budget: \$9,542  
Funds Unspent: \$9,542  
Page: 15

Project: Enhancing Special Needs Housing  
(Miriam's House)  
Project Budget: \$20,542  
Funds Unspent: \$2,376  
Page: 15

Project: Dance Theatre Building Renovations  
Project Budget: \$30,000  
Funds Unspent: \$30,000  
Page: 15

Project: Housing Development  
Assistance (LNDF)  
Project Budget: \$35,000  
Funds Unspent: \$22,011  
Page: 16

Project: Downtown Sign System  
(Lynch's Landing)  
Project Budget: \$57,490  
Funds Unspent: \$57,490  
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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ACTIVE PROJECT STATUS REPORT SUMMARY  
AS OF DECEMBER 31, 2004

2004-2005 - Continued

Project: The Gateway  
Project Budget: \$20,041  
Funds Unspent: \$8,081  
Page: 16

Project: New Land Jobs Readiness Training  
Project Budget: \$15,541  
Funds Unspent: \$9,406  
Page: 18

Project: White Rock After School Program  
Project Budget: \$9,042  
Funds Unspent: \$9,042  
Page: 16

Project: White Rock Summer Enrichment  
Program  
Project Budget: \$8,542  
Funds Unspent: \$8,542  
Page: 17

Project: Cabell Street Dependency (LHF)  
Project Budget: \$30,000  
Funds Unspent: \$30,000  
Page: 17

Project: Christmas in April Rehabilitation Prog.  
Project Budget: \$80,000  
Funds Unspent: \$65,319  
Page: 17

Project: Installation of Building Elevator  
(Free Clinic)  
Project Budget: \$79,200  
Funds Unspent: \$79,200  
Page: 18

Project: Sponsored Admissions & Inside Out  
Outreach Program (Amazement Sq.)  
Project Budget: \$10,541  
Funds Unspent: \$10,541  
Page: 18

HOME PROGRAM  
ACTIVE PROJECT STATUS REPORT SUMMARY  
AS OF DECEMBER 31, 2004

2002-2003

Project: Homeownership Fund (LNDF)  
Project Budget: \$155,000  
Funds Unspent: \$24,500  
Page: 19

2003-2004

Project: HOME Admin. (City)  
Project Budget: \$12,000  
Funds Unspent: \$2,195  
Page: 19

Project: Housing Ownership Opportunity  
Program (Lyn-CAG)  
Project Budget: \$136,393  
Funds Unspent: \$113,430  
Page: 20

Project: Owner-Occupied Housing Rehab.  
(Lyn-CAG)  
Project Budget: \$95,000  
Funds Unspent: \$34,752  
Page: 20

Project: Affordable Homes for Adults with  
Disabilities (RUSH Lifetime Homes, Inc.)  
Project Budget: \$21,873  
Funds Unspent: \$21,873  
Page: 20

Project: Central City Homes (LNDF)  
Project Budget: \$70,000  
Funds Unspent: \$54,627  
Page: 20

Project: Building Program – Habitat  
Project Budget: \$60,000  
Funds Unspent: \$46,000  
Page: 21

2004-2005

Project: HOME Admin. (City)  
Project Budget: \$12,000  
Funds Unspent: \$12,000  
Page: 21

Project: HOME Admin. (LNDF)  
Project Budget: \$35,400  
Funds Unspent: \$27,942  
Page: 21

Project: Homeownership Fund (LNDF)  
Project Budget: \$125,000  
Funds Unspent: \$91,817  
Page: 22

Project: Housing Ownership Opportunity  
Program (Lyn-CAG)  
Project Budget: \$53,070  
Funds Unspent: \$53,070  
Page: 22

Project: Owner-Occupied Housing Rehab.  
(Lyn-CAG)  
Project Budget: \$109,000  
Funds Unspent: \$109,000  
Page: 22

Project: Affordable Homes for Adults with  
Disabilities (RUSH Lifetime Homes, Inc.)  
Project Budget: \$53,071  
Funds Unspent: \$53,071  
Page: 23

Project: The Cornerstone (LNDF)  
Project Budget: \$45,000  
Funds Unspent: \$45,000  
Page: 23

Project: Building Program – Habitat  
Project Budget: \$48,000  
Funds Unspent: \$48,000  
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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ACTIVE PROJECT STATUS REPORT  
AS OF DECEMBER 31, 2004

Key to Abbreviations

ARC = Arc of Central Virginia, Inc.  
LNDF = Lynchburg Neighborhood Development Foundation, Inc.  
LHF = Lynchburg Historical Foundation, Inc.  
LRHA = Lynchburg Redevelopment and Housing Authority  
Lyn-CAG = Lynchburg Community Action Group, Inc.  
YWCA = Young Women's Christian Association  
FY = Fiscal Year  
CDBG = Community Development Block Grant

**Note:**

**Any project not listed was completed prior to December 31, 2004 or has been completed since January 1, 2005 and is in the process of being reimbursed to the agencies.**

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Project: Business Development Centre Revolving Loan Program (Business Development Centre)  
Year: 1993-1994  
Project Budget: \$45,000  
Loans to Date: \$125,250 (17 loans)  
Funds Unspent: \$16,855

Purpose: Provides funds for the establishment of a revolving loan fund to assist micro enterprises (businesses with five or fewer employees, one or more of whom own the business) that do not have access to conventional financing. Target participants are low to moderate-income families, minorities, and females.

Accomplishments: Since inception there have been 17 loans totaling \$125,250.

Comments: Council allocated an additional \$10,000 in PY2001-02 CDBG funds to continue this program. These funds have been expended for an additional loan. This program also receives support from the Small Business Administration and the State Department of Housing and Community Development.

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Project: Neighborhood Initiatives (City)  
Year: 1999-2000  
Project Budget: \$186,000 (all four components)  
Funds Unspent: \$925

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: All phases of this project have been completed.

Comments: The funds unspent are recommended to be reprogrammed in Fiscal Year 2006.

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Project: Repair Assistance Program for Historic Districts (LHF)  
 Year: 1999-2000  
 Project Budget: \$5,000  
 Funds Unspent: \$3,266

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: LHF staff has indicated that there are three projects underway.

Comments: Based on the commitments stated above, the funds unspent should be expended in Fiscal Year 2005.

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Project: Fifth Street Economic Development (City)  
 Year: 1999-2000  
 Project Budget: \$50,000  
 Funds Unspent: \$3,049

Purpose: The funds for this project will be used to hire a consultant to develop a redevelopment plan that will be a public/private partnership for the Fifth Street corridor. This project will be completed in conjunction with LRHA's Fifth Street Revitalization Project.

Accomplishments: The consultant has completed the program scope for the redevelopment plan. The construction project is underway. The gateway signs and landscaping project have been completed.

Comments: In February 2003 City Council authorized the reallocation of these funds for design services, gateway signs, and landscaping projects along the Fifth Street corridor. City staff is utilizing these funds along with other resources to continue the redevelopment of the Fifth Street corridor. The funds unspent have been obligated for this project.

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Project: Spot Blight/Abatement (LRHA)  
 Year: 1999-2000  
 Project Budget: \$35,000  
 Funds Unspent: \$4,812

Purpose: These funds were allocated to LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The funds were used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: Two properties were acquired at 1605 Locust Street and 201 Jackson Street.



Comments: In August 2001 LRHA requested \$85,000 (funds from 1999-2000 & 2000-2001 Spot Blight projects) for the acquisition of the blighted property at 7120 Meadowbrook Road. The owner completed the exterior repairs to the structure; therefore, LRHA did not acquire the property. LRHA was required to return the funds to the City. The funds unspent are recommended to be reprogrammed in FY 2006.

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Project: Repair Assistance Program for Historic Districts (LHF)  
 Year: 2000-2001  
 Project Budget: \$5,000  
 Funds Unspent: \$5,000

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: There are projects that are currently under review for funding.

Comments: The funds unspent should be expended in Fiscal Year 2005.

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Project: College Hill Acquisition Program (LRHA) (Project Amendment-Stabilization)  
 Year: 2000-2001  
 Project Budget: \$102,764  
 Funds Unspent: \$9,001

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Parcels have been acquired at 1207 Eighth Street, 1108 Eighth Street, 1000 Harrison Street, 612 Harrison Street, and 605 Harrison Street. Miscellaneous acquisition costs have been expended.

Comments: In April 2003 City Council authorized the redirection of the funds unspent (\$10,537) for the stabilization of 1000 and 1002 Wise Street. In the interim, LRHA was able to convey these properties to private owners for rehabilitation. LRHA currently has plans to stabilize additional properties with these funds.

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Project: Spot Blight/Abatement (LRHA)  
 Year: 2000-2001  
 Project Budget: \$125,000  
 Funds Unspent: \$80,188

Purpose: These funds were allocated to LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The funds were used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: Two properties were acquired at 409 Polk Street and 2005 Grace Street.

Comments: In August 2001 LRHA requested \$85,000 (funds from 1999-2000 & 2000-2001 Spot Blight projects) for the acquisition of the blighted property at 7120 Meadowbrook Road. The owner completed the exterior repairs to the structure; therefore, LRHA did not acquire the property. LRHA was required to return the funds to the City. The funds unspent are recommended to be reprogrammed in FY 2006.

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Project: Neighborhood Initiatives (City)  
 Year: 2001-2002  
 Project Budget: \$203,390 (four components)  
 Funds Unspent: \$6,997

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative and code enforcement expenses have been incurred for this project. In conjunction with the Sheriff's Office, a second inmate labor crew worked during the Fall of 2004 to assist with the weed ordinance enforcement.

Comments: The funds unspent will be used to continue paying the Sheriff's Office for the Inmate Labor crew.

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Project: College Hill Acquisition Program (LRHA) (Project Amendment-Stabilization)  
 Year: 2001-2002  
 Project Budget: \$76,392  
 Funds Unspent: \$22,993

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Miscellaneous acquisition costs have been expended.

Comments: In April 2003 City Council authorized the redirection of the funds unspent (\$23,567) for the stabilization of 1000 and 1002 Wise Street. In the interim, LRHA was able to convey these properties to private owners for rehabilitation. LRHA currently has plans to stabilize additional properties with these funds.

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Project: Daniels' Hill Neighborhood Acquisition (formerly College Hill Acquisition Program) (LRHA) (Project Amendment)  
 Year: 2001-2002  
 Project Budget: \$32,719  
 Funds Unspent: \$31,469

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area.

Accomplishments: Miscellaneous acquisition costs at 317 Cabell Street have been incurred.

Comments: In December 2003 City Council authorized the redirection of these funds for the purchase of 317 Cabell Street located in the Daniel's Hill Neighborhood. This acquisition is currently on hold because the property transferred to a new owner. LRHA is monitoring the property and working closely with the City's Inspections staff to see if the new owner will repair the property. It is unknown at this time if it will be necessary for LRHA to proceed with this acquisition. However, based on the unresponsiveness by the owner, it is likely that it will be necessary for the Authority to acquire this property which will result in the expenditure of the funds unspent allocated for this project.

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Project: Contingency Funds  
 Year: 2001-2002  
 Project Budget: \$91,531  
 Funds Unspent: \$27,366

Purpose: This contingency activity was established for activities that may exceed the budget for the respective activity, or for additional project requests that might occur during the program year.

Accomplishments: The funds have been expended for the following projects: (1) maintenance of acquired properties; (2) downtown design services; (3) acquisition of 711-715 Fifth Street; and (4) acquisition of 702 Fifth Street.

Comments: These funds will continue to be utilized for projects that incur cost overruns and are needed to complete the projects.

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Project: Program Administration (City)  
 Year: 2002-2003  
 Project Budget: \$62,000  
 Funds Unspent: \$21,101

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: There are unexpended, previously allocated program administration funds available in Program Year 2003-2004 for the operation of the CDBG Program. Therefore, the funds unspent in this program year are recommended for reprogramming in Fiscal Year 2006.

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Project: Neighborhood Initiatives (City)  
 Year: 2002-2003  
 Project Budget: \$182,000 (all four components)  
 Funds Unspent: \$19,354

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative and code enforcement expenses have been incurred for the components of this project.

Comments: The funds unspent are recommended to be reprogrammed in Fiscal Year 2006.

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Project: College Hill Acquisition Program (LRHA)  
 Year: 2002-2003  
 Project Budget: \$85,090  
 Funds Unspent: \$56,706

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: There have been miscellaneous acquisition costs incurred.

Comments: LRHA is in the process of acquiring several properties which will expend these funds.

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Project: Spot Blight Abatement/Acquisition  
 Year: 2002-2003  
 Project Budget: \$150,000  
 Funds Unspent: \$77,076

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: One acquisition has been completed at 2214 Tulip Street.

Comments: In April 2004 City Council authorized the redirection of \$53,704 of these funds to the Fifth Street Revitalization project for acquisition of properties on Fifth Street and related acquisition costs.

If owners of properties that LRHA is currently addressing do not make repairs, funding required for the acquisitions would exceed approximately \$493,600 which reflects the assessed values and does not include acquisition costs such as legal fees, appraisals, etc. It is expected that several of the owners will make repairs to their properties allowing LRHA to address more properties. Additional properties are addressed as properties are repaired and cases closed. LRHA staff attempts to maintain enough funding so that as additional blighted properties are identified they can be addressed. It is difficult to

project which properties owners will repair and which ones will not be repaired. It requires constant monitoring and recalculating of available funds as newly identified properties are addressed. Since ultimately LRHA must be prepared to acquire each property it addresses, the funds allocated in this program year should remain available for acquisition.

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Project: Housing Stabilization Program (City)  
 Year: 2002-2003  
 Project Budget: \$79,500  
 Funds Unspent: \$60,430

Purpose: Provide funds for the clearance of blighted structures which are a threat to public safety, and which are beyond repair.

Accomplishments: The property at 2110 Main Street has been demolished. There have been disposal fees incurred for other properties that were demolished during Fiscal Year 2003.

Comments: The project is proceeding as planned.

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Project: Bedford Building Renovations (ARC of CVA)  
 Year: 2002-2003  
 Project Budget: \$30,000  
 Funds Unspent: \$29,112

Purpose: The program funds were approved to assist with the renovations of the ARC of Central Virginia Development Center located at 1508 Bedford Avenue.

Accomplishments: Miscellaneous design fees have been incurred.

Comments: In September 2004 City staff contacted the agency representative regarding the use of these funds. At that time, he indicated that the Board of Directors had approved the plans for the Phase II renovations to the Bedford Building, which would include widening doorways and changing the main hallway to meet American with Disabilities Act (ADA) access standards. To date, there has been no activity with the project.

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Project: Fellowship Community Outreach Center  
 Year: 2002-2003  
 Project Budget: \$20,177  
 Funds Unspent: \$18,386

Purpose: The program funds were approved for tutorial and program services at the Center. The Center provides family and youth development activities for inner city youth.

Accomplishments: Program activity expenses have been incurred.

Comments: City staff continues to work with Outreach Center staff for the expenditure of these funds.

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Project: Daniels' Hill Neighborhood Acquisition (formerly College Hill Acquisition Program) (LRHA)  
(Project Amendment)

Year: 2002-2003

Project Budget: \$7,281

Funds Unspent: \$7,281

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area.

Accomplishments: None to date.

Comments: In December 2003 City Council authorized the redirection of these funds for the purchase of 317 Cabell Street located in the Daniel's Hill Neighborhood. This acquisition is currently on hold because the property transferred to a new owner. LRHA is monitoring the property and working closely with the City's Inspections staff to see if the new owner will repair the property. It is unknown at this time if it will be necessary for LRHA to proceed with this acquisition. However, based on the unresponsiveness by the owner, it is likely that it will be necessary for LRHA to acquire this property which will result in the expenditure of the unspent funds.

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Project: Fifth Street Revitalization (LRHA)

Year 2002-2003

Project Budget: \$53,704

Funds Unspent: \$22,684

Purpose: These funds were allocated for the acquisition and related costs for properties in the Fifth Street Redevelopment area.

Accomplishments: LRHA has acquired the property at 408 Federal Street.

Comments: The funds unspent will be used to assist with the demolition of the structure on 408 Federal Street and cleaning out of the property at 702 Fifth Street. The project is proceeding as planned.

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Project: Contingency Funds

Year: 2002-2003

Project Budget: \$25,000

Funds Unspent: \$25,000

Purpose: This contingency activity was established for activities that may exceed the budget for the respective activity, or for additional project requests that might occur during the program year.

Accomplishments: None to date.

Comments: The funds will be utilized as needed for previously, approved program activities.

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Project: Program Administration (City)  
 Year: 2003-2004  
 Project Budget: \$60,000  
 Funds Unspent: \$47,000

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: City staff has obligated an estimated \$10,000 of the funds unspent for program costs. There is \$37,000 of the funds unspent available for reprogramming in Fiscal Year 2006.

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Project: Delivery Costs/Administration (LRHA)  
 Year: 2003-2004  
 Project Budget: \$130,529  
 Funds Unspent: \$22,392

Purpose: Provide funds for general program administration costs associated with the CDBG-funded activities at LRHA. Provide funds for staff costs associated with the acquisition and disposition of properties for the College Hill and Spot/Blight CDBG projects. Provide funds for LRHA's direct costs for rehabilitation loan servicing. LRHA will service approximately 24 loans during the program period.

Accomplishments: Payment of legal, accounting, auditing, insurance, central office, and maintenance and sundry office expenses. Delivery costs have been incurred for the acquisition and disposition of projects associated with the referenced projects. Delivery costs have been incurred for the servicing of the outstanding rehabilitation loans.

Comments: The project is proceeding as planned.

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Project: Maintenance of Properties/Disposition (LRHA)  
 Year: 2003-2004  
 Project Budget: \$51,510  
 Funds Unspent: \$19,340

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties. As of September 2004 there were 16 in which LRHA planned to use these funds to cover property maintenance.

Accomplishments: Expenses related to property maintenance have been incurred.

Comments: As a result of LRHA's efforts to reduce its property inventory, these funds have not been expended. However, LRHA is in the process of acquiring additional properties so these unspent funds will be needed for the maintenance of the new properties and those in the existing inventory. The project is proceeding as planned.

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Project: Neighborhood Initiatives (City)  
 Year: 2003-2004  
 Project Budget: \$112,990 (four components)  
 Funds Unspent: \$61,000

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative and code enforcement expenses have been incurred for the four components of this project.

Comments: The funds unspent are available for reprogramming in Fiscal Year 2006.

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Project: College Hill Stabilization Program (LRHA)  
 Year: 2003-2004  
 Project Budget: \$78,700  
 Funds Unspent: \$78,700

Purpose: Provide funds to LRHA for the stabilization of previously-acquired residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. The structures would be stabilized until disposition occurs.

Accomplishments: None to date.

Comments: LRHA has selected the properties for stabilization.

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Project: Spot Blight Abatement/Acquisition  
 Year: 2003-2004  
 Project Budget: \$160,475  
 Funds Unspent: \$160,475

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: None to date.

Comments: If owners of properties that LRHA is currently addressing do not make repairs, funding required for the acquisitions would exceed approximately \$493,600 which reflects the assessed values and does not include acquisition costs such as legal fees, appraisals, etc. It is expected that several of the owners will make repairs to their properties allowing LRHA to address more properties. Additional properties are addressed as properties are repaired and cases closed. LRHA staff attempts to maintain enough funding so that as additional blighted properties are identified they can



be addressed. It is difficult to project which properties owners will repair and which ones will not be repaired. It requires constant monitoring and recalculating of available funds as newly identified properties are addressed. Since ultimately LRHA must be prepared to acquire each property it addresses, the funds allocated in this program year should remain available for acquisition.

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Project: YWCA Town Center (YWCA)  
 Year: 2003-2004  
 Project Budget: \$10,000  
 Funds Unspent: \$9,241

Purpose: The funds for this project will be used for building renovations at the Town Center located on Church Street.

Accomplishments: The YWCA is in the process of receiving bids for this project.

Comments: Project funds should be expended within Fiscal Year 2005.

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Project: Rush Lifetime Homes of Central Virginia  
 Year: 2003-2004  
 Project Budget: \$7,632  
 Funds Unspent: \$7,632

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the homes developed by Rush Homes.

Accomplishments: None to date.

Comments: The project is underway.

---

Project: Seeds for Life Housing Rehabilitation  
 Year: 2003-2004  
 Project Budget: \$66,478  
 Funds Unspent: \$66,478

Purpose: The program funds were allocated to assist the Seeds for Life organization to make basic repairs to substandard housing for families without the means or physical health to perform the work themselves. Many times families are faced with eviction and/or removal of their children if the unsafe conditions are not corrected in a timely manner. Volunteers from local churches, colleges, and civic organizations are used when feasible. At times the need arises for professional services to be procured. The CDBG funds will be used to pay for any home repairs that cannot be completed by the volunteers.

Accomplishments: Rehabilitation has been completed on two properties.

Comments: City staff is working with agency representatives to continue the rehabilitation of additional houses.

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**NOTE: SUBRECIPIENT CONTRACTS FOR AGENCIES WERE COMPLETED FROM OCTOBER 2004 THROUGH JANUARY 2005. THEREFORE, SOME PROJECTS ARE IN THE IMPLEMENTATION PHASE AND OTHERS HAVE NOT BEGUN BUT ARE BEGINNING TO GET UNDERWAY AT THIS TIME.**

---

Project: Program Administration (City)  
 Year: 2004-2005  
 Project Budget: \$17,233  
 Funds Unspent: \$8,140

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: The funds will be expended for administration of the active CDBG and HOME projects.

---

Project: Delivery Costs/Administration (LRHA)  
 Year: 2004-2005  
 Project Budget: \$138,191  
 Funds Unspent: \$138,191

Purpose: Provide funds for general program administration costs associated with the CDBG-funded activities at LRHA. Provide funds for direct costs associated with the acquisition and disposition of properties for the College Hill and Spot/Blight CDBG projects. Provide funds for LRHA's direct costs for rehabilitation loan servicing.

Accomplishments: None to date.

Comments: The funds unspent from Fiscal Year 2004 will be expended prior to the beginning of this project.

---

Project: Maintenance of Properties/Disposition (LRHA)  
 Year: 2004-2005  
 Project Budget: \$28,410  
 Funds Unspent: \$28,410

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties. As of September 2004 there were 16 in which LRHA planned to use these funds to cover property maintenance.

Accomplishments: None to date.

Comments: The funds unspent from Fiscal Year 2004 will be expended prior to the beginning of this project. These funds should be expended in the spring and summer of 2005. The project is proceeding as planned.

---

Project: Neighborhood Initiatives (City)  
 Year: 2004-2005  
 Project Budget: \$82,500 (four components)  
 Funds Unspent: \$80,317

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative and code enforcement expenses have been incurred for the four components of this project.

Comments: This project is ongoing for the enforcement of the existing housing code, rental inspections, weed ordinance, and abandoned vehicle program. The project is proceeding as planned.

---

Project: Housing Improvement Program (Lyn-CAG)  
 Year: 2004-2005  
 Project Budget: \$150,000  
 Funds Unspent: \$116,862

Purpose: To provide housing rehabilitation grants to low-income citizens via emergency repairs and weatherization activities. Clients are also provided home maintenance counseling and notification of lead paint hazards.

Accomplishments: Two housing rehabilitation projects have been completed.

Comments: The project is proceeding as planned.

---

Project: Family Violence Prevention (YWCA)  
 Year: 2004-2005  
 Project Budget: \$18,542  
 Funds Unspent: \$12,172

Purpose: Provides funds for the operation of the Family Violence Prevention Program including counseling and emergency shelter for women and children who, due to their circumstances, find themselves with little or no income.

Accomplishments: Administrative expenses have been incurred for the director's salary.

Comment: The project is proceeding as planned.

---

Project: Daniel's Hill Acquisition Program (LRHA)  
 Year: 2004-2005  
 Project Budget: \$150,000  
 Funds Unspent: \$150,000

Purpose: Provide funds to LRHA to acquire and rehabilitate nine deteriorated properties in the Daniel's Hill Neighborhood. LRHA plans to facilitate the rehabilitation and enhance the numerous facets of community revitalization that is underway in Daniel's Hill.

Accomplishments: None to date.

Comments: LRHA has selected the properties for stabilization.

---

Project: Legacy Museum of African American History (The Legacy Project)  
 Year: 2004-2005  
 Project Budget: \$11,042  
 Funds Unspent: \$11,042

Purpose: The funds for this project will be used to provide a financial resource to assist with the purchasing of resource and exhibit materials. The Museum is located at 403 Monroe Street.

Accomplishments: None to date.

Comments: The development of the exhibit is underway.

---

Project: Spot Blight Abatement/Acquisition  
 Year: 2004-2005  
 Project Budget: \$64,480  
 Funds Unspent: \$64,480

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: None to date.

Comments: The remaining project funds from Fiscal Years 2003 and 2004 will be expended prior to beginning of this project. (See previous explanation for expenditure of funds on Page 10)

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Project: YWCA Town Center (YWCA)  
 Year: 2004-2005  
 Project Budget: \$37,002  
 Funds Unspent: \$37,002

Purpose: The funds for this project will be used for building renovations (i.e. community restrooms on the third and fourth floors) at the Town Center located on Church Street.

Accomplishments: The YWCA is in the process of receiving bids for this project.

Comments: Project funds should be expended within Fiscal Year 2005.

---

Project: Rush Lifetime Homes of Central Virginia

Year: 2004-2005

Project Budget: \$9,542

Funds Unspent: \$9,542

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the homes developed by Rush Homes.

Accomplishments: None to date.

Comments: The project is underway.

---

Project: Enhancing Special Needs Housing (Miriam's House)

Year: 2004-2005

Project Budget: \$20,542

Funds Unspent: \$2,376

Purpose: Miriam's House provides long-term rehabilitative transitional housing programs to homeless single women and women with children in the Lynchburg area. The funds will be used for operational support costs for providing the services to the residents of the facility.

Accomplishments: Support costs for program staff have been incurred.

Comments: The project is proceeding as planned.

---

Project: Dance Theatre (Building Renovations)

Year: 2004-2005

Project Budget: \$30,000

Funds Unspent: \$30,000

Purpose: The CDBG funds will be used to continue the building renovations at 722 Commerce Street for the dance facility to provide the needed dance programs.

Accomplishments: Dance Theatre staff is in the process of soliciting bids for the renovation project.

Comments: The project is proceeding as planned.

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Project: Housing Development Assistance (LNDF)  
 Year: 2004-2005  
 Project Budget: \$35,000  
 Funds Unspent: \$22,011

Purpose: As an eligible Community Based Development Organization (CBDO), LNDF plans to develop affordable housing for eligible low-to-moderate income persons. The funds will be used for marketing and operational costs for the houses being developed.

Accomplishments: Support costs have been provided for the development of three houses.

Comments: The project is proceeding as planned.  
 -----

Project: Downtown Sign System (Lynch's Landing)  
 Year: 2004-2005  
 Project Budget: \$57,490  
 Funds Unspent: \$57,490

Purpose: Throughout the downtown and riverfront area there is a need for attractive and clear signage to direct persons coming into the downtown area. The funds will be used to purchase directional signs of architectural quality for a comprehensive way finding sign system for downtown.

Accomplishments: None to date.

Comments: City and Lynch's Landing staff have met with the sign company representative to develop signs and to begin the purchasing process. The project is proceeding as planned.  
 -----

Project: The Gateway  
 Year: 2004-2005  
 Project Budget: \$20,041  
 Funds Unspent: \$8,081

Purpose: The Gateway provides transitional housing for male clientele. The funds will be used to assist in the services it provides to the residents.

Accomplishments: Support costs have been provided.

Comments: The project is proceeding as planned.  
 -----

Project: White Rock After School Program  
 Year: 2004-2005  
 Project Budget: \$9,042  
 Funds Unspent: \$9,042

Purpose: The After School Program provides youth an opportunity to come to the facility and work on homework, Standards of Learning (SOL) activities, and research. The funds will be used for operational costs for this program.

Accomplishments: None to date.

Comments: The project is underway.

-----

Project: White Rock Hill Summer Enrichment Camp  
 Year: 2004-2005  
 Project Budget: \$8,542  
 Funds Unspent: \$8,542

Purpose: The Camp will provide a summer camp for neighborhood youth to attend and includes recreational and educational activities. The funds will be used to provide program support costs for staff to conduct the camp and supervise the activities.

Accomplishments: None to date.

Comments: The funds will be used or the camp to be held in the Summer of 2005.

-----

Project: Cabell Street Dependency Building Renovations (LHF)  
 Year: 2004-2005  
 Project Budget: \$30,000  
 Funds Unspent: \$30,000

Purpose: This project will serve as a crisis intervention program for youth in jeopardy of placement outside of their homes. The funds will be used to assist with the renovations of the building.

Accomplishments: None to date.

Comments: The project is underway.

-----

Project: Christmas in April  
 Year: 2004-2005  
 Project Budget: \$80,000  
 Funds Unspent: \$65,319

Purpose: Christmas in April works in partnership with the community to rehabilitate homes of low-income homeowners, particularly for the elderly, the disabled and for families with children. These funds will be used to provide materials and related program costs for rehabilitation projects.

Accomplishments: There have been three homes completed.

Comments: The project is proceeding as planned.

-----

Project: Installation of Building Elevator (Free Clinic)  
 Year: 2004-2005  
 Project Budget: \$79,200  
 Funds Unspent: \$79,200

Purpose: The Free Clinic provides emergency medical, dental, and pharmaceutical services for low-to-moderate clientele. The Clinic is currently working on building renovations to further enhance their programs and services. The funds will be used for the installation of an n elevator to remove the architectural barrier that exists for access to the second floor of the building.

Accomplishments: Agency staff is in the process of acquiring bids for the project.

Comments: The project is proceeding as planned.  
 -----

Project: Amazement Square Program  
 Year: 2004-2005  
 Project Budget: \$10,541  
 Funds Unspent: \$10,541

Purpose: The Outreach Program provides an after school program to enable children to learn the values of cultures through arts and crafts programs; and the community outreach program by encouraging community partnerships at the community center and other community groups. The CDBG funds will be used to provide educational materials and supplies for the outreach programs.

Accomplishments: None to date.

Comments: The project is underway.  
 -----

Project: Job Readiness Training (New Land Jobs)  
 Year: 2004-2005  
 Project Budget: \$15,541  
 Funds Unspent: \$9,406

Purpose: New Land Jobs assists individuals who are unemployed or underemployed with training that will provide assist them in finding a job or improving themselves within the work environment. The funds will be used to provide operational support for the services provided to the clients.

Accomplishments: Support service expenses have been incurred.

Comments: The project is proceeding as planned.  
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HOME PROGRAM  
ACTIVE PROJECT STATUS REPORT  
AS OF DECEMBER 31, 2004

Key to Abbreviations

Lyn-CAG = Lynchburg Community Action Group, Inc.  
LNDF = Lynchburg Neighborhood Development Foundation, Inc.  
Rush = Rush Lifetime Homes, Inc.  
Habitat = Greater Lynchburg Habitat for Humanity

Note:

**Any project not listed was completed prior to December 31, 2004 or has been completed since January 1, 2005 and is in the process of being reimbursed to the agencies.**

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Project: Homeownership Fund (LNDF)  
Year: 2002-2003  
Project Budget: \$155,000  
Funds Unspent: \$24,500

Purpose: These funds will provide for the continuation of down payment assistance, closing and transaction costs, principal write-downs, interest write-downs, projects that exceed appraised value, add-ons that increase energy-efficiency and/or improve the facade to accommodate neighborhood architecture. While LNDF administers these funds, participating non-profit housing development organizations would be allowed to access a limited amount of funds to blend with current and future housing development funds in order to assist low and very low-income families and to increase home ownership in Lynchburg's Inner City.

Accomplishments: Thirteen projects have been completed providing home repairs, down payment, and closing costs.

Comments: In November 2003 Council authorized the reprogramming of the funds unspent in this project to Rush Homes, College Hill Homes, and Lynchburg Covenant Fellowship. The \$8,000 designated for Rush Homes has been provided to the agency. The remaining two projects are underway.

---

Project: HOME Administration (City)  
Year: 2003-2004  
Project Budget: \$12,000  
Funds Unspent: \$1,664

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects.

Accomplishments: City staff and professional services costs have been incurred.

Comments: The funds unspent have been obligated.

---

Project: Housing Ownership Opportunity Program (Lyn-CAG)  
 Year: 2003-2004  
 Project Budget: \$136,393  
 Funds Unspent: \$113,430

Purpose: This project is a Community Housing Development Organization (CHDO) project. Lyn-CAG is a certified CHDO agency and receives the HOME funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: Rehabilitation work is underway at 1100, 1102-1104 Polk Street

Comments: The attached report from Lyn-CAG provides the project status for each of the CHDO activities that have been completed or are underway.

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Project: Owner-Occupied Housing Rehabilitation (Lyn-CAG)  
 Year: 2003-2004  
 Project Budget: \$95,000  
 Funds Unspent: \$34,752

Purpose: This project provides funds for rehabilitation of substandard, owner-occupied housing.

Accomplishments: There have been four rehabilitation projects completed.

Comments: The project is proceeding as planned.

---

Project: Affordable Homes for Adults with Disabilities (Rush Lifetime Homes, Inc.)  
 Year: 2003-2004  
 Project Budget: \$21,873  
 Funds Unspent: \$21,873

Purpose: Rush will use the program funds to develop/construct a handicap accessible single-family home for persons with disabilities.

Accomplishments: None to date.

Comments: Rush Homes' staff is in the process of developing the plans for this project.

---

Project: Central City Homes (LNDF)  
 Year: 2003-2004  
 Project Budget: \$70,000  
 Funds Unspent: \$54,627

Purpose: This project will provide funds for the acquisition and renovation of large houses located in Lynchburg's center city, for the purpose of creating attractive, affordable rental units for low and low-to-moderate income persons. This project will provide 26 rental housing units when completed.

Accomplishments: Development costs have been incurred. Rehabilitation has been completed on all the units. Three units are occupied.

Comments: Project is proceeding as planned.

---

Project: Building Program/Site Development Infrastructure (Habitat)  
 Year: 2003-2004  
 Project Budget: \$60,000  
 Funds Unspent: \$46,000

Purpose: Habitat provides affordable, adequate, and decent housing to for low-to-moderate income persons. The HOME funds will be used to provide down payment and closing cost assistance and pre-construction costs associated with site development.

Accomplishments: Two households have been provided assistance through this project. Additional houses are under construction.

Comments: Project is proceeding as planned.

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**NOTE: SUBRECIPIENT CONTRACTS FOR AGENCIES WERE COMPLETED FROM OCTOBER 2004 THROUGH JANUARY 2005. THEREFORE, SOME PROJECTS ARE IN THE IMPLEMENTATION PHASE AND OTHERS HAVE NOT BEGUN BUT ARE BEGINNING TO GET UNDERWAY AT THIS TIME.**

Project: HOME Administration (City)  
 Year: 2004-2005  
 Project Budget: \$12,000  
 Funds Unspent: \$12,000

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects.

Accomplishments: No funds have been expended to date, however, administration is ongoing.

Comments: The funds from the previous program year will be expended prior to this activity beginning.

---

Project: HOME Administration (LNDF)  
 Year: 2004-2005  
 Project Budget: \$35,400  
 Funds Unspent: \$27,942

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects. LNDF will assist with the administration of the HOME entitlement funds for the City.

Accomplishments: Administrative expenses have been reimbursed.

Comments: The project is proceeding as planned.

---

Project: Homeownership Fund (LNDF)

Year: 2004-2005

Project Budget: \$125,000

Funds Unspent: \$91,817

Purpose: These funds will provide for the continuation of down payment assistance, closing and transaction costs, principal write-downs, interest write-downs, projects that exceed appraised value, add-ons that increase energy-efficiency and/or improve the facade to accommodate neighborhood architecture.

Accomplishments: Four home repair projects have been completed. Development costs have been incurred on two properties.

Comments: The project is proceeding as planned.

---

Project: Housing Ownership Opportunity Program (Lyn-CAG)

Year: 2004-2005

Project Budget: \$53,070

Funds Unspent: \$53,070

Purpose: This project is a Community Housing Development Organization (CHDO) project. Lyn-CAG is a certified CHDO agency and receives the HOME funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: Rehabilitation work is underway at 1100, 1102-1104 Polk Street.

Comments: The attached report from Lyn-CAG provides the project status for each of the CHDO activities that have been completed or are underway.

---

Project: Owner-Occupied Housing Rehabilitation (Lyn-CAG)

Year: 2004-2005

Project Budget: \$109,000

Funds Unspent: \$109,000

Purpose: This project will provide funds for rehabilitation of substandard, owner-occupied housing.

Accomplishments: None to date.

Comments: The project is underway.

---

Project: Affordable Homes for Adults with Disabilities (Rush Lifetime Homes, Inc.)

Year: 2004-2005

Project Budget: \$53,071

Funds Unspent: \$53,071

Purpose: Rush will use the program funds to develop/construct a handicap accessible single-family home for persons with disabilities.

Accomplishments: None to date.

Comments: Rush Homes staff is in the process of developing the plans for this project.

---

Project: The Cornerstone (LNDF)

Year: 2004-2005

Project Budget: \$45,000

Funds Unspent: \$45,000

Purpose: This project will provide funds for the acquisition and renovation of large houses located in Lynchburg's center city, for the purpose of creating ten attractive, affordable rental units for low and low-to-moderate income persons.

Accomplishments: None to date.

Comments: The project is underway.

---

Project: Building Program/Site Development Infrastructure (Habitat)

Year: 2004-2005

Project Budget: \$48,000

Funds Unspent: \$48,000

Purpose: Habitat provides affordable, adequate, and decent housing to for low-to-moderate income persons. The HOME funds will be used to provide down payment and closing cost assistance and pre-construction costs associated with site development.

Accomplishments: None to date.

Comments: The remaining project funds from Fiscal Year 2004 will be expended prior to beginning of this project. Project is underway.

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